



# Uppingham Veterans Rifle Club

## Data Privacy and Processing Policy

The Uppingham Veterans Rifle Club holds personal data relating to its members in connection to the activities of the club.

### Overview

We are committed to protecting your data and being transparent about what we hold. The Uppingham Veterans Rifle Club uses data to help us organise events and share news regarding the Club's activities. Activities include matches, competitions and social events. Communications may be sent by post, telephone or email.

We hold information on you from a number of sources, the majority of which will be provided by you in through various competition entry forms and annual membership returns. Data may include images of you taken at various club events. Data may also include information about you that is publicly available (such as competition results).

### Security and use

Data is only used by the committee members and on occasion volunteer members of the Club.

The club will never sell or provide your information to any third party organisation.

### Basis for processing

Due to your pre-existing relationship with the Club, your data will be handled based on our "legitimate interest" in appropriately processing your data for the purposes of running the club and the events organised by or involving the club.

### Retention

Where relevant, data will be stored for a period required by law.

### Control

You have the right to request us to amend or delete the data we hold (that is not in the public domain such as prize lists or honours boards) unless doing so places the club outside of legitimate requirements placed upon it.

Any requests with regard to your data should be addressed to the club Hon Secretary whose details will be found in our annual reports.

July 2018